

# *Pine Hill School District*

1003 Turnerville Rd. Pine Hill, NJ 08021

Kenneth K Koczur, Ed.D.  
*Superintendent*

Office 856-783-6900  
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## Registration Check List

Student Name \_\_\_\_\_ Start Date \_\_\_\_\_ Bus Pass \_\_\_\_\_

SID \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

\_\_\_ Parent Photo Identification (IE. License/ Passport) Berlin Twp \_\_\_ Clementon \_\_\_

\_\_\_ Medical Registration Form Lunch App \_\_\_

\_\_\_ Immunization Records

\_\_\_ Child's Birth Certificate

\_\_\_ Legal Guardianship/Caregiver affidavit documents (if applicable)

\_\_\_ Legal Physical Custody Orders/ Separation Agreement (if applicable)

\_\_\_ Special Education: IEP (if applicable)/ 504 Plan

\_\_\_ Student Records/Transcripts/Report Cards

### **Proof of Residency**

#### **Renter**

\_\_\_ Lease (signed by tenant and landlord/property owner)

\_\_\_ Two Utility Bills (Gas, Oil, Electric, Phone, Cable, Car Insurance, Tax Bill)

#### **Owner**

\_\_\_ Mortgage Statement (established homeowners)

\_\_\_ Executed Purchase and sales agreement with closing date/Mortgage Statement (new homeowners)

\_\_\_ Two Utility Bills (Gas, Oil, Electric, Phone, Cable, Car Insurance, Tax Bill)

#### **Residing with another Family or Friend**

\_\_\_ Forms completed, notarized and submitted to Mrs. Banks